



**Islamic Foundation**  
 (Founder : Father of the Nation Bangabandhu Sheikh Mujibur Rahman)  
**Ministry of Religious Affairs**  
**Department of Halal Certification**  
 Plot: E-4/A, Block: Civic Sector, Section: Agargaon.  
 Sher-E- Bangla Nagar, Dhaka-1207.  
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## Application for Halal Certificate

To  
 The Director General  
 Islamic Foundation  
 Agargaon, Sher-E- Bangla Nagar, Dhaka-1207.

I have submitted the necessary documents and information for kind consideration regarding issuance of Halal Certificate and Logo (new/renewal) in favor of manufactured goods:

1. Company/Business Name :  
 .....
2. Registration No:.....Registered by.....
3. List of Products/Brands (use Annexure I)
4. i. Registered Office Address : .....
- ii. Tel/Cell:.....iii. Website .....
- iv. E-Mail.....
5. Factory Address:.....
6. i. Correspondence Person.....ii. Designation.....
- iii. Address.....
- vi. Tel/Cell :.....v. E-mail : .....
7. Describe a brief history of supply chain of Ingredients/Raw Materials :  
 .....  
 .....  
 .....

I/We declare that all particulars stated above, together with the necessary documents attached, are true to the best of my knowledge and that no relevant information has been willfully suppressed or withheld. All the ingredients/raw materials are mentioned truly in the application/ annexure (being used in the formulation). I/We also undertake that any change in the formulation hereafter will be duly informed to the Halal Certification Department of Islamic Foundation (HCDIF).

Applicant's Name : .....  
 Designation : .....  
 Signature: .....  
 Company Seal & Stamp : .....  
 Date : .....

**Annexure I**  
**List of Products/Brands**

| No  | Product Name | Brand Name | Description | Ingredients |
|-----|--------------|------------|-------------|-------------|
| 1.  |              |            |             |             |
| 2.  |              |            |             |             |
| 3.  |              |            |             |             |
| 4.  |              |            |             |             |
| 5.  |              |            |             |             |
| 6.  |              |            |             |             |
| 7.  |              |            |             |             |
| 8.  |              |            |             |             |
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| 10. |              |            |             |             |
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| 12. |              |            |             |             |
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| 14. |              |            |             |             |
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| 17. |              |            |             |             |
| 18. |              |            |             |             |
| 19. |              |            |             |             |
| 20. |              |            |             |             |

**Kindly ensure prior facilitation on the following items:**

1. A. Brief Company Profile,  
 B. A copy of valid trade license,  
 C. VAT & TIN Certificate,  
 D. Product & Ingredients list,  
 E. Product Process Flow Chart,  
 F. Certificate from the Directorate of Environment (where applicable),  
 G. Certificate of standard/ DLS/DGDA(where applicable),  
 H. Heavy Metal/Another Essential Lab Test Report(Where Applicable),  
 I. Microbial Test Report(Where Applicable),  
 J. PCR (Pork) Test Report (Where Applicable),  
 k. Water Test Report (Where Applicable),  
 L. Halal Certificates For All Ingredients(Where Applicable),  
 M. FFA. Acid value Test Report(Where Applicable),  
 N. GMP. GHP. Certificates (Where Applicable),  
 O. Premises' Authenticity Certificates (Where Applicable),  
 P. Analysis Report ,COA And MSDS of Chemical/Enzymes/Food Additives,  
 Q. Health Certificate of the Workers (handlers),  
 R. Transporting Record,  
 S. Third Party Pest Control Certificates(Where Applicable),  
 T. Wastage Record of Factory,  
 U. CIP Record of Machineries,  
 V. Cleaning Record of Factory,  
 W. Any other relevant information which will be useful for certification processing.
2. Application form will only be accepted when fully completed and duly signed by the proprietor/director or authorized representative. Failure to adhere to the above guidelines may delay the processing of application.
3. 100% certification fee will be charged in advance before the issuance of Halal Certificate.